

Okkodo High School provides a respectful environment for quality learning that builds knowledge and skills to succeed in the 21st century.

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**Okkodo High School
LA 401 English 12 Course Syllabus
SY: 2019-20**

Mrs. Joycelyn V. Quintanilla
Rm. E125 {Periods 1, 2, 3, 4, & 6}
Prep Period: 5th
0.5 Credits Per Semester
Prerequisite – English 09, 10, & 11

Name: _____

Class Period: _____

*****Keep this syllabus in your English 12
class binder at all times!***

Phone: 1-671-300-1870

Email: *jvquintanilla@gdoe.net*

Description

Welcome to LA 401 or English 12! Through this course you will continue to emphasize the development of skills in reading and responding to British literature.

Students will be expected to demonstrate and apply knowledge, understanding, and control in the following areas: vocabulary exercises, Standard English grammar, methods of formal and informal writing, literary terms and themes, public speaking, and cooperative learning activities.

Course Objectives

The student will demonstrate the ability to:

- respond to a text by using personal experiences and critical analysis.
- compose a variety of styles by developing content, utilizing specific forms and selecting language appropriate for a particular audience and purpose.
- control language by applying the conventions of Standard English in writing and speaking.
- evaluate the content, organization and language use of texts.

Quarterly Course Work

Students will take part in a range of classroom activities and be expected to complete a series of assignments for the duration of the school year. This is to include, but are not limited to: vocabulary practice, collaborative discussions, literature unit assignments, creative projects, individual and group presentations, writing assignments (essays, research report) quizzes, and assessments.

ELA12 – Quarterly Consensus Map

1st Quarter Big Idea <i>Using a global perspective of British Literature, students will analyze the narrative process to understand how it was shaped by the societal views of the time.</i>	Priority Standards <ul style="list-style-type: none">• 12.SL.1a-c: Speaking and Listening / Collaborative Discussions• 12.L.4.a: Language / Multiple Meanings
2nd Quarter Big Idea <i>Students will analyze how author's style was shaped and informed by historical, political, and social events of the time.</i>	Priority Standards <ul style="list-style-type: none">• 12.RL.4: Reading / Word Impact and Use• 12.L.6: Language / Academic Vocabulary
3rd Quarter Big Idea <i>Students use textual analysis to identify an author's claim and</i>	Priority Standards <ul style="list-style-type: none">• 12.RL.1: Reading / Citing Textual

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<i>understand how to organize information for their own arguments.</i>	<p>Evidences and Inferences</p> <ul style="list-style-type: none"> 12.W.2a-f: Writing / Informative – Explanatory Texts 12.W.7: Writing / Research
<p>4th Quarter Big Idea</p> <p><i>Using the knowledge of historical, political, and social events within British history and literature, students will use elements of research to gain insight into a specific topic.</i></p>	<p>Priority Standards</p> <ul style="list-style-type: none"> 12.RI.7: Reading / Evaluate Presented Information 12.W.1a-e: Writing / Argumentative 12.W.8: Writing / Access and Organize Information

Class Textbooks and Other Materials

Prentice Hall Literature: The British Edition, Volume 1 and 2. Common Core Edition. Pearson Education, Inc., 2012.

Prentice Hall Writing and Grammar. Pearson Education, Inc., 2008.

Wordskills, Purple Level. McDougal, Littell & Company, 1991.

Daily Oral Language, Level Twelve. McDougal, Littell & Company, 1989.

****Other resources will be available throughout the school year.**

Required Student Materials

- college ruled filler paper
- 1 class binder (1 to 2 inches)
- 7 dividers
- pens (blue or black & red)
- Gmail Account (Google Docs)

Classroom Rules

- Come to class on time.
- Be prepared to learn and participate.
- Stay on task in order to become successful.
- Raise your hand to be heard during class discussions.
- Respect others at all times.
- Keep our learning environment safe and clean. *Refrain from gum chewing and eating inside the classroom.*
- Place all electronic devices on silent mode and inside your school bag during instructional time.
- The class is dismissed by Mrs. Quintanilla and *NOT* the bell.**

****All rules in the OHS student handbook regarding absences, tardiness, and discipline apply in the classroom. Refer to sections in the OHS student handbook on Corridor Passes, Attendance (BP 411, 330), Attendance Referrals, Tardy Procedures, Discipline Procedures, and Lock-Out Policy. You may also log in to <https://www.okkodohighschool.net/students.html> or <https://www.qdoe.net> for more information.**

Attendance Policy

As per Board Policy 411 and 430, it is a student's responsibility to attend class regularly and timely. Success in this class is dependent upon students attending and participating in class. Failure to do so typically results in earning lower grades, either through deductions or unpreparedness in class. Hence, excessive excused absences and/or tardiness are highly discouraged.

Attendance Referrals		
STEP 1	1 st Unexcused Absence	Teacher counsels student and contacts parent or guardian.
STEP 2	2 nd Unexcused Absence	Counselor counsels student and contacts parent/guardian.
STEP 3	3 rd Unexcused Absence	Teacher submits referral form to school administrator, who may refer compulsory-age student to Truant Officer.

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Discipline Procedures	
STEP 1	1 st Offense – Warning/Teacher counsels student
STEP 2	2 nd Offense – Teacher calls parent (may request Outreach employees to make home visit)
STEP 3	3 rd Offense – Referral to Counselor
STEP 4	4 th Offense – Teacher calls for Parent/Teacher conference
STEP 5	5 th Offense – Referral to Administrator

*****The following steps will be completed before referring students for disciplinary action for minor classroom infractions (chewing gum, forgetting materials, sleeping, talking, not doing work, etc.)***

Daily Classroom Procedures

1. Entering the Classroom
 - a. Read and record the daily class agenda in your English 12 class binder.
 - b. Copy and respond to assigned Writing Prompts.
2. Using the Restroom
 - a. Restroom use is prohibited during the first and last 20 minutes of the class period.
 - b. One student at a time is allowed to use the restroom.
 - c. Get up quietly, sign and indicate departure time in the logbook, take the hall pass, and leave the classroom.
 - d. Upon return, sign and indicate return time in the logbook, return the hall pass and quietly go back to your seat.
3. Ending the Day
 - a. Read the assigned 'Sustained Silent Reading' material.
 - b. Clean off your desk and pick up any trash around your area.
 - c. Wait quietly in your seat to be dismissed.

Grading Policy

Grades are based upon the demonstration of proficiency on units associated within specific grade reporting criteria and will be recorded using the web-based PowerSchool Teacher program adopted by the school district.

Quarter grades will be determined by the overall average of combined assessments and classroom participation / citizenship grade.

1st semester grades will be determined by averaging 1st and 2nd quarter grades.

2nd semester grades will be determined by averaging 3rd and 4th quarter grades.

90% of a student's overall grade will be based on assessments. Assessments are a means to determine a student's mastery and understanding of information, skills, concepts, or processes: Quizzes, Tests, Final Drafts, Projects, and Presentations.

PROFICIENCY LEVELS		CONVERSION %
4	Advanced Understanding of the Standard	100
3.5		95
3	Meets the Standard	90
2.5		80
2	Approaches the Standard	70
1.5		65
1	Not at Standard	60
0.5	Below 60%	50

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10% of a student's overall grade will be based on attendance and classroom participation. Success in student achievement includes daily participation in all class activities. Students will receive a quarterly classroom participation and citizenship grade based on the following:

1. Attendance and promptness
2. Level of engagement in class (completion of in-class and out-of-class assignments)
3. Listening skills
4. Behavior/Respect
5. Preparation
6. On task behavior

PROFICIENCY LEVELS		CONVERSION %	CITIZENSHIP MARK
4	Consistently exceeds expectations	100	E
3.5		95	
3	Frequently meets expectations	90	S
2.5		80	
2	Sometimes meets expectations	70	N
1.5		65	
1	Never/Rarely meets expectations	60	U
0.5	Below 60%	50	

Classroom Participation and Citizenship Rubric

<p>Excellent (E) = Exceeds Expectations</p> <ul style="list-style-type: none"> • Student is always respectful, kind, and cooperative • Student always adheres to the school SLO and rules. • Student follows directions the first time s/he is asked. • Student never talks back. • Student always has an excellent attitude. • Student regularly helps others students and teachers. • Student has a positive attitude towards learning and puts forth a high level of effort. 	<p>Needs Improvement (N) = Approaching Expectations</p> <ul style="list-style-type: none"> • Student is sometimes disrespectful, unkind, and uncooperative. • Student does not always adhere to the school SLO and rules. • Student does not always follow directions the first time s/he is asked. • Student sometimes talks back. • Student sometimes has a bad attitude. • Student rarely helps others students and teachers when asked. • Student sometimes has a negative attitude towards learning and does not put forth good effort.
<p>Satisfactory (S) = Meets Expectations</p> <ul style="list-style-type: none"> • Student is usually respectful, kind, and cooperative. • Student usually adheres to the school SLO and rules. • Student usually follows directions the first time s/he is asked. • Student never talks back. • Student usually has a good attitude. • Student helps others students and teachers when asked. • Student usually has a positive attitude towards learning and puts forth good effort. 	<p>Unsatisfactory (U) = Falls Below Expectations</p> <ul style="list-style-type: none"> • Student is frequently disrespectful, unkind, and uncooperative • Student frequently violates the school SLO and rules. • Student frequently does not follow directions the first time s/he is asked. • Student frequently talks back. • Student frequently has a bad attitude. • Student almost never helps others students and teachers. • Student has a negative attitude towards learning and puts forth little to no effort.

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Attendance Rubric

PROFICIENCY LEVELS	1 st – 3 rd Quarter		4 th Quarter		CONVERSION %	CITIZENSHIP MARK
	Days Present	Days Absent	Days Present	Days Absent		
3 – 4	39 – 43	4 or less	40 – 44	4 or less	90 and Above	E
1.5	26 – 38	5 – 17	27 – 39	5 – 17	60 to 89	S
2	0 – 25	18 – 43	0 – 26	18 – 43	59 and Below	U

Assignments and Make-Up Work

1. Each completed assignment **must** be submitted on the given due date and labeled with the student's name, due date, class name, and class period.
2. If you are absent from school, please see me upon arrival to class for any make-up assignments and/or schedule a make-up quiz, test or final exam.
3. Special arrangements can be made for students with emergency or anticipated absences. Please see me after your class period or during break and lunch period to make arrangements.

Plagiarism and Cheating

Webster's Definition of Plagiarism: *"the act of stealing and passing off (the ideas or words of another) as one's own; to use (a created production) without crediting the source-to commit literary theft: present as new and original an idea or product derived from an existing source"*

Webster's Definition of Cheating: *"to practice fraud or trickery: to violate rules dishonestly (as on an examination)...: the obtaining of property from another by intentional active distortion of the truth"*

Students will receive an automatic referral for discipline and will not receive a grade for the following actions:

1. Turn in an essay or other written piece as your own that someone else has written.
2. Copy word-for-word information from a novel, webpage, newspaper article and other sources.
3. Paraphrase, or summarize, information from a webpage, encyclopedia, newspaper article, etc., for a writing assignment without properly citing original source.
4. Copy a classmate's answers from a quiz, test, or written work.
5. Give or receive answers to a quiz, test, or homework to/from another student in another class period.
6. Use notes, books, and handouts on a quiz or test unless authorized by the teacher.
7. Be in possession of cell phones, study materials and recording devices during a quiz or test.

Field Trips

Well planned field trips are a part of the instructional program at Okkodo High School. Field trips can only be counted as instructional activities when the trips are directly related to the content area. Students may be declined participation in a field trip for the following reasons:

1. the student is averaging a 65% or below average.
2. the student has excessive absences - 7 absences per quarter.
3. the student has taken more than 6 field trips in one quarter.

Service Learning

Service-learning is a credit-bearing, educational experience in which students: 1) participate in an organized service activity that meets identified on- and off-campus community needs and 2) reflect on the service activity in such a way as to gain further understanding of course content, a broader appreciation of the discipline, and an enhanced sense of civic responsibility. Service-learning projects will be offered to students on a quarterly basis. Students may earn 5 hours minimum per year.

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Parents and Guardians are highly encouraged to take an active role in their child's education. Any questions or concerns regarding this syllabus of the student's academic performance in class may be addressed to me by calling the school at **300-1870**. Please leave a message with the main office and I will promptly return the call. Parents and Guardians may also contact me via email at ***jvquintanilla@qdoe.net***.

 PRINCIPAL'S SIGNATURE OF ACKNOWLEDGEMENT AND APPROVAL: _____ **DATE:** _____

